

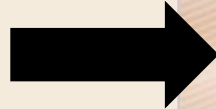
Utilizing USA Learns as Distance Ed for CCR Classes During COVID 19 Crisis



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Instructor/Coordinator
English Language Acquisition

https://www.usalearns.org

Create a student account



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Learn English **FREE** with USA Learns!

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- Video lessons and 1000s of activities
- English speaking, listening, vocabulary, pronunciation, reading, writing and grammar
- New U.S. Citizenship course!
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U.S. Citizenship Course

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1st English Course

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English 1 Plus

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2nd English Course

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Practice English and Reading

[Start this class](#)

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- [Enroll in my teacher's class](#)
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Citizenship ▾

Apps

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Student Site

Welcome to USA Learns for Teachers!

A Free Site for Teaching English
and U.S. Citizenship to Adults

Create online English and U.S. Citizenship
classes, monitor your students' progress and
use easy management tools.

[Register](#)

Already registered?

[Sign In](#)

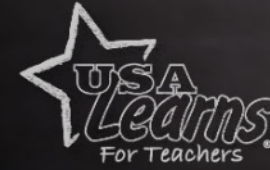


What's
New?

USA Learns has
launched a new
[U.S. Citizenship
Course!](#)

Register

Start TEACHING English now!



Teacher Registration

Are you an **English teacher** or **library staff** who wants to teach English or U.S. citizenship online? Please complete this form to start using USA Learns' courses with your students. The courses are **free** for you and your students.

Email Address: *

First Name: *

Last Name: *

Alias: *

Country:

Agency Type:

Agency Name:

Password: *
(Password should be at least 6 letters or numbers, no spaces.)

Confirm Password: *

Are you a STUDENT?

Please [register here!](#)

Advertisement

Google Nest
"Google Assistant is the clear leader in voice responses."
CNET 7/9/19
[Learn more](#)

How do teachers and library staff use USA Learns?

1. Register here.
2. Create your class.
3. Invite students to enroll.
4. Monitor student progress as they learn English and U.S. citizenship online.

Complete the teacher registration information.

- Create a class.
- Use the drop-down box to choose the course you want to use.
- I recommend renaming course (ie: 2nd English Course Pitt CC)
- Renaming makes the course easier for the student to find.

Create a New Class

usalearns.org/create-class

PCC Main myPittCC DRC Portal

USA Learns For Teachers

Home Instructions Resources U.S. Citizenship Apps About Us Student Site

Create a New Class

New Class

Create your new Class by filling out the information below.

Title: *

The title of this class to display to users of U.S.A. Learns

Based on Course: *

1st English Course

1st English Course

2nd English Course

Practice English and Reading

USA Learns Citizenship

English 1 Plus

Start Date: *

3/18/2020

End Date:

Create My Class

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- You will receive a class key.
- Students will use the class key to register to your class online.

Partnership ▾ Apps About Us ▾ Student Site

My Home

jfisher@email.pittcc.edu

Your class was successfully saved. Select a class name below to manage a class. ✕

Start a New Class or manage your existing classes on this page. Select a class title to access your class roster, view scores, write messages, and more.
(Press the class title again to close the menu.)

Class Overview

[Start a New Class](#)

Title	Start Date	End Date	Enrollment	Class Key
1st English Course	3/16/2020	12/30/2025	0	df8 [REDACTED]
2nd English Course Pitt CC	1/11/2016	12/31/2025	93	3c2 [REDACTED]

119 writing activities to grade

- [Messages](#)
- [Change my password](#)
- [Change my email address](#)
- [Change my name](#)

News for teachers

On November 5, USA Leams will stop using Adobe Flash for our speaking activities and start using newer technologies.

If your students use Flash now, please ask them to install a current version of [Chrome](#) or [FireFox](#) so they can continue to use the speaking activities.

[Why Ads?](#)

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My Home

janfisher_pcc@yahoo.com



U.S. Citizenship Course

[Start this class](#)



1st English Course

[Start this class](#)



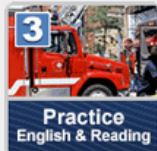
English 1 Plus

[Start this class](#)



2nd English Course Pitt CC with PCC ESL

[Start Now!](#)

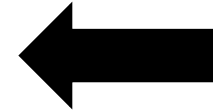


Practice English and Reading

[Start this class](#)

- [Messages](#)
- [Change my password](#)
- [Change my email address](#)
- [Change my name](#)
- [Enroll in my teacher's class](#)
- [Need help?](#)

Student enters class key first.



Student enters class key and then clicks on the “enroll” button.

The screenshot shows a web browser window with the following elements:

- Browser Tabs:** Community Coll..., Social Services | Pitt C..., myPittCC
- Navigation Bar:** Apps, About Us ▾
- Section Header:** Enroll in USA Learns Classes
- Home Button:** A blue button with a white house icon and a left-pointing arrow.
- Instructional Text:** To Enroll in a class, enter the 8 character Class Key provided by your Teacher.
- Form:** A blue box containing a text input field labeled "Class Key: *" and a red "Enroll!" button.
- Advertisement:** A white box titled "Advertisement" for "MediaPlayer10". It includes a list of steps: "1. Click 'Start Now'", "2. Add Extension", and "3. Enjoy!". Below the list is a green "START NOW" button and the URL "mediaplayer10.com".
- Footer:** © 2020 Sacramento County Office of Education • Site Map • Need Help? and social media icons for Facebook, Twitter, and Instagram.

As the teacher, you manage your course from this page.

My Home

jfisher@email.pittcc.edu

Start a New Class or manage your existing classes on this page. Select a class title to access your class roster, view scores, write messages, and more.
(Press the class title again to close the menu.)

Class Overview

Start a New Class

Title	End Date	Enrollment	Class Key
1st English Course	2/30/2025	0	df82
2nd English Course	2/31/2025	93	3c2

Manage '2nd English Course'

- [View Class Roster](#)
- [New Message](#)
- [Student Activity by Class](#)
- [Share Class Key](#)
- [Edit Class Details](#)

119 writing activities to grade

- [Messages](#)
- [Change my password](#)
- [Change my email address](#)
- [Change my name](#)

News for teachers

On November 5, USA Learns will stop using Adobe Flash for our speaking activities and start using newer technologies.

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[Why Ads?](#)

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You can email registration instructions to your students.

The screenshot shows a web browser window with a URL bar containing a long alphanumeric string. The page title is "2nd English Course". The main heading is "Share Your Class Key". Below the heading is a navigation bar with buttons for "Home", "Class Roster", "Class Key", "Edit Details", "Delete", and "Student Activity by Class". The "Class Key" button is currently selected. Below the navigation bar, the text "How would you like to share your class key?" is followed by three options, each with a green arrow icon: "Write it on a whiteboard, or display it on a projector", "View or print instructions", and "Email instructions to students". The footer contains copyright information for Sacramento County Office of Education, a site map link, a help link, and social media icons for Facebook, Twitter, and Instagram.

90%

Search

tt Community Coll... Social Services | Pitt C... myPittCC

izenship ▾ Apps About Us ▾ Student Site

2nd English Course

Share Your Class Key

[Home](#) [Class Roster](#) [Class Key](#) [Edit Details](#) [Delete](#) [Student Activity by Class](#)

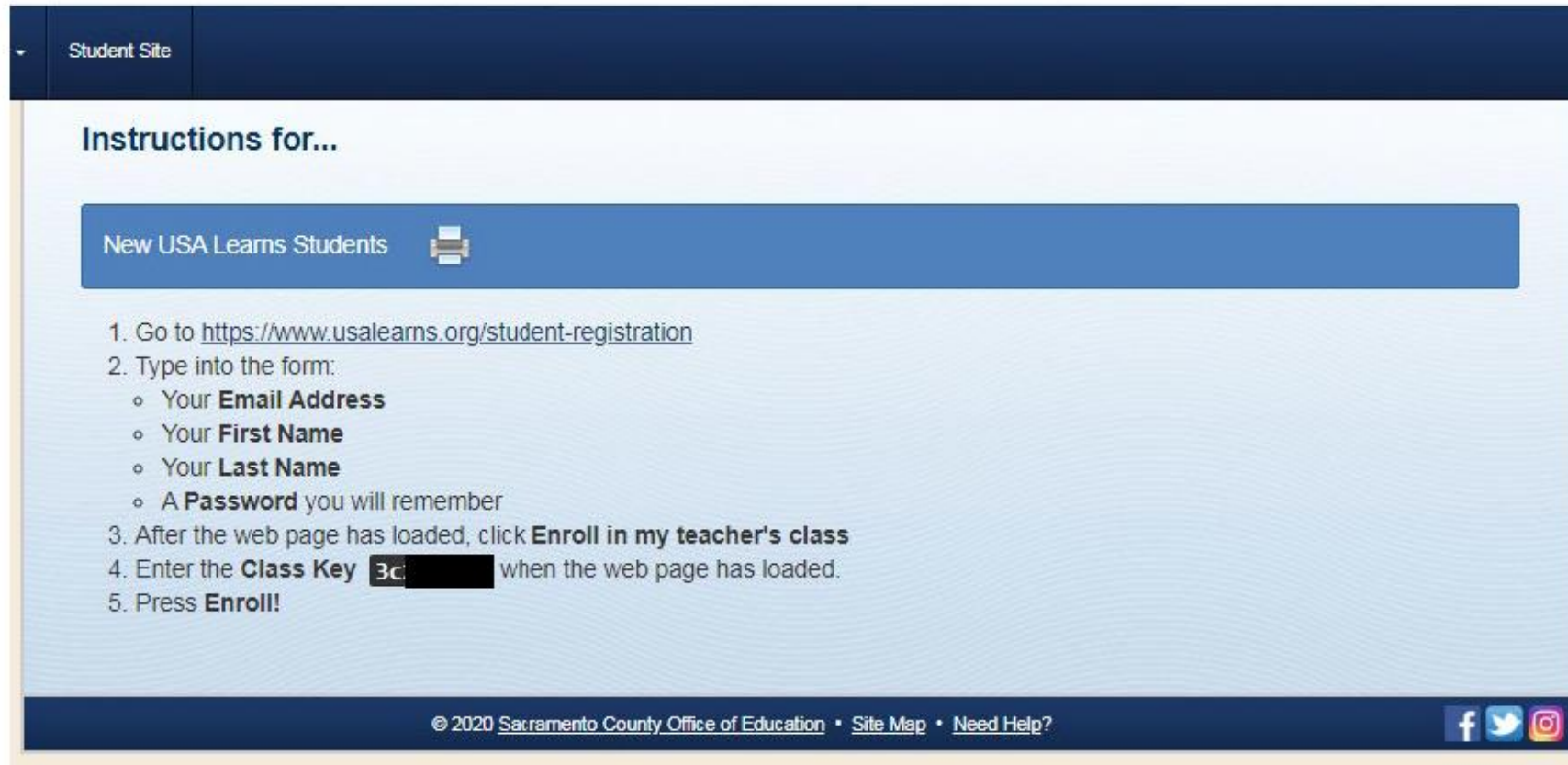
How would you like to share your class key?

- ➔ [Write it on a whiteboard, or display it on a projector](#)
- ➔ [View or print instructions](#)
- ➔ [Email instructions to students](#)

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[f](#) [t](#) [i](#)


This is the message your students will receive.






The screenshot shows a web page with a dark blue header containing a dropdown menu with "Student Site" selected. Below the header is a light blue section titled "Instructions for...". A blue button labeled "New USA Learns Students" with a printer icon is positioned above a list of five numbered instructions. The instructions detail the registration process, including the URL, required information (Email Address, First Name, Last Name, Password), and the Class Key "3c" followed by a redacted box. The footer contains copyright information for Sacramento County Office of Education, links for Site Map and Need Help?, and social media icons for Facebook, Twitter, and Instagram.

Student Site

Instructions for...

New USA Learns Students 

1. Go to <https://www.usalearns.org/student-registration>
2. Type into the form:
 - Your **Email Address**
 - Your **First Name**
 - Your **Last Name**
 - A **Password** you will remember
3. After the web page has loaded, click **Enroll in my teacher's class**
4. Enter the **Class Key** **3c** when the web page has loaded.
5. Press **Enroll!**

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How do I document hours of attendance?

- As an instructor you can run a “student activity by class” report.
- You can run a date range to see student activity.

The screenshot shows a web interface for generating a report. At the top left, there is a dark blue header with the text "Student Site". Below this, a light blue banner contains the text "Pitt Community College EFA". The main heading is "Student Activity By Class". Below the heading is a navigation bar with several buttons: a home icon, "Class Roster", "Class Key", "Edit Details", "Delete" (in red), and "Student Activity by Class" (highlighted in blue). Below the navigation bar, there is a prompt: "Select the date range for which you would like to generate this report." There are two date input fields: "Date Starting" with the value "03/01/2020" and "Date Ending" with the value "03/17/2020" and a clear/cancel icon. To the right of these fields is a blue "Generate Report" button. At the bottom of the page, there is a dark blue footer with the text "© 2020 Sacramento County Office of Education • Site Map • Need Help?" and social media icons for Facebook, Twitter, and Instagram.

The report gives you time but not a specific date.

Membership ▾ Apps About Us ▾ Student Site

2nd English Course Pitt CC

Student Activity By Class

[Home](#) [Class Roster](#) [Class Key](#) [Edit Details](#) [Delete](#) [Student Activity by Class](#)




Select the date range for which you would like to generate this report.

Date Starting

Date Ending

Student Activity by Class: 2nd English Course Pitt CC; 3/15/2020 — 3/18/2020

Student Last Name	Student First Name	Hours	Minutes	Total Elapsed Hours
[REDACTED]	Rosario	3	22	3.38
[REDACTED]	Noe	0	40	0.68
[REDACTED]	Alma	0	3	0.06

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To capture hours to enter in WebAttendance, you need to enter dates one at a time.

For March 17, use “Hours” and “Minutes” – NOT “Total Elapsed Hours”

- Rosario – 2.25 (2 hours and 21 minutes rounds to 2.25)
- Noe - .5 (35 minutes rounds to .5)
- Alma – 0 (3 minutes does not round to .25 hours and is not reportable)

2nd English Course Pitt CC

Student Activity By Class



[Class Roster](#)

[Class Key](#)

[Edit Details](#)

[Delete](#)

[Student Activity by Class](#)

Select the date range for which you would like to generate this report.

Date Starting

03/17/2020



Date Ending

03/17/2020



Generate Report

Download CSV File

Student Activity by Class: 2nd English Course Pitt CC; 3/17/2020 — 3/17/2020

Student Last Name	Student First Name	Hours	Minutes	Total Elapsed Hours
	Rosario	2	21	2.35
	Noe	0	35	0.59
	Alma	0	3	0.06

The class is built as meeting 7 days a week 24/7.

A full-time instructor must be on the contract.

I entered the hours from the student activity report in WebAttendance.

Attendance Entry ×

[Go back](#) [Help](#)

Class Name: ESL-DL-03 ESL: Distance Learning
Meeting: 2020CE1 03/16/20-05/15/20 - MTWTHFSSU CLASS
Location: Website
Census Date: 05/15/20
Form Start Date/Attendance Method: 03/16/20 Contact Hour

Instructors
Janice L. Fisher

Membership: A = Absent, E = Students first day, EL = Students first and last day, ET = Student entered first day tardy, L = Last day student attended, T = Tardy, TL = Tardy last day.
Contact Hours: Enter the number of hours attended in increments of quarter hours.

Student	Status	No Show	Hours	0316	0317	0318	Last Date							
[REDACTED] aria Rosario	Add 03/16/20	<input type="checkbox"/>		1	2.25									
[REDACTED] Noe	Add 03/17/20	<input type="checkbox"/>			.5									

Previous/Next

Check All That Apply

I hereby certify that I am submitting this attendance information via electronic transmission in lieu of a signature.

This is my final submission. All attendance has been entered for this section.

[Attendance Entry](#)

[SUBMIT](#)

Questions???????

- For tips on the USA Learns site, contact Jan Fisher at jfisher@email.pittcc.edu
- For specifics on building the distance learning course for recording hours in WebAttendance, contact Laura Corbett at lcorbett@email.pittcc.edu