



**COLLEGE & CAREER
READINESS**

PDF Network 2023 Information Session

Presented by: Daniel Loges & Matthew Brown

December 15, 2022

This presentation will be recorded and shared for on-demand viewing.



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Program Director Responsibilities

1. Identify and submit to the state office the name of one instructor who will be designated as the Professional Development Facilitator at their institution.
2. Develop a budget to be submitted in January 2023. Funds will be limited to paying for only the following categories on the NCCCS-2-34 Budget Form Line Items: A, B, C, D, E, and J.

Due January 27, 2023



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Professional Development Facilitator Responsibilities

1. Participate fully in the Professional Development Facilitator Network, to include monthly meetings, coaching, and reporting,



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Professional Development Facilitator Responsibilities

2. Develop and submit to the state professional development team a local onboarding professional development system for new instructors



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Professional Development Facilitator Responsibilities

3. Attend one face-to-face state office training in February 2023, one face-to-face end of project meeting in June 2023, and monthly virtual meetings,



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Professional Development Facilitator Responsibilities

4. Complete the intensive train-the-trainer Standards-in-Action Virtual Institute (SIAVI) Cultivating a Language and Content Focus for English Learners during March - June 2023 with the goal of replicating the Standards-in-Action Virtual Institute on Cultivating a Language and Content Focus for English Learners at their local programs in the future

Tuesdays & Thursdays 2:00 – 4:00

PDFs will be randomly assigned to one of two cohorts.

March Cohort: February 28, March 2, 7, 9, 14, 16, 21, 23, 28, & 30

April-May Cohort: April 11, 13, 18, 20, 25, 27, May 2, 4, 9, 11, 16, & 18

Following workshop completion, 2 hours per week working
with assigned coach.



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Professional Development Facilitator Responsibilities

5. Observe and mentor novice instructors on best practices to encourage students to earn a credential while continuing to work on their basic skills,



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Professional Development Facilitator Responsibilities

6. Attend the national Coalition on Adult Basic Education (COABE) Conference in Atlanta, Georgia, April 2 – 5 2023, if at all possible,



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Professional Development Facilitator Responsibilities

7. Share state and national training opportunities at their local programs,



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8. Develop at least one in-person or virtual training for their local programs based on best-practices learned at the 2023 COABE conference,



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Professional Development Facilitator Responsibilities

9. Complete and submit to the state office via the lead consultant one quarterly report and one end-of-year presentation reflecting the outcomes of the Professional Development Facilitator Project at their local programs.

Thanks!

ANY QUESTIONS?

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