

If...	Then...
Submitting your flat file by the deadline	<ul style="list-style-type: none"> Flat Files are due by the 15th of every month, or the first business day that follows if the 15th is on a weekend.
If you would like to submit your flat file	<ul style="list-style-type: none"> A Flat File may be turned in no earlier than the 1st of the month; and no later than the last day of the month.
If you submit your flat file anytime between the 1st-15th of the month	<ul style="list-style-type: none"> Check the link below after the 15th of the month to see if your flat file has been received https://www.nccommunitycolleges.edu/reports-due-dates
If you submit your flat file on the 15th of the month	<ul style="list-style-type: none"> Check the link below after the 15th of the month to see if your flat file has been received. https://www.nccommunitycolleges.edu/reports-due-dates
If you submit your flat file towards the end of the month	<ul style="list-style-type: none"> Check the link below 1 to 2 business days after your submission. https://www.nccommunitycolleges.edu/reports-due-dates
If submitting a flat file, here are the notifications you may receive	<ul style="list-style-type: none"> Not Reported/Resubmit: This means the college has not submitted a file. Received: This means we've received the file but it has not been loaded in the warehouse. Completed: This means that the data has been loaded into the warehouse and is available for reporting.
If your flat file has errors	<ul style="list-style-type: none"> Then, Matthew Boose will notify the college of the errors and the appropriate actions to be taken within a week to two weeks after the flat file submission.