



**COLLEGE & CAREER
READINESS**

MSG Overview & Training

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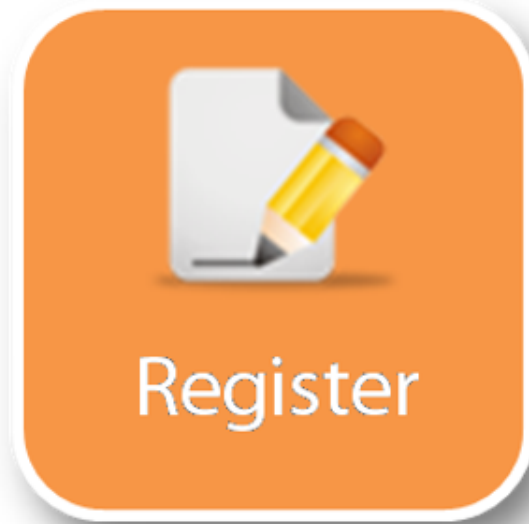
Period of Participation – POP

All participants have at least one period of participation, starting with their first enrollment in the program year and ending with their program exit. Subsequent periods are counted by reentry and exit. The exit date is the last day of service for participants, but this date cannot be determined until 90 days have elapsed since the person last received services and there are no future services planned. However, if there is no exit across a program year, the POP continues into the next program year and MSG is reported for the new program year.

Future Date of Service (FDS)
Change with ADVANSYS:

180 days

WHAT MAKES A PERIOD OF PARTICIPATION VALID?



**Approved NRS
Registration**



**At least twelve
Approved Hours of
Attendance**

WHAT MAKES A PERIOD OF PARTICIPATION VALID?

In order to appear on



**Federal Tables 1 – 4
Learners ***MUST*** have an
Entering EFL**

At least one



via

Approved Assessment

**- Or -
a Provisional Entering EFL established (if
applicable)!**

WHAT MAKES A PERIOD OF PARTICIPATION VALID?

IMPORTANT NOTICE

Beginning with the 2022-23 Fiscal Year all students with 12 or more hours **MUST HAVE AN ENTERING EFL.**

New guidance from OCTAE requires any student with 12+ hours to be considered a Participant.

This means all students must have either an assessment or be assigned a Provisional Entering EFL. See How-To Documentation in the Downloads Section and additional information on setting a Provisional Entering EFL later in this presentation.



Approved Assessment

- Or -

**a Provisional Entering EFL
established**

MISSING ENTERING EFL REPORT

Students Missing Entering EFL

The default filter shows students who are active in the current fiscal year and do not have an Entering EFL set.

Show only "Unable to Test" students

Show only students with 12 approved hours

Include Separated students

Include Students with "Provisional" EFL set

Update Filter

CSV Excel Show 50 entries

Search:

Fiscal Year	Name	Program	Registration Date	Is Unable to Test	Has 12 hours	Hours in Program Attended	Has HSE, Credits/Carnegie, or Enter PS	Contact Type	Set Provisional EFL	Enter Pre-Tests
2022 - 2023	Ball, Salma	Program 7	07/01/2022	No	Yes	201.5	No	ABE / ASE	✍	✍
2022 - 2023	Morrison, Kamila	Program 7	10/29/2021	No	Yes	449.76	No	ESL	✍	✍
2022 - 2023	Spears, Pierre	Program 7	07/01/2020	No	Yes	451	No	ABE / ASE	✍	✍
2022 - 2023	Hooper, Tim	Program 7	01/22/2021	No	Yes	213	No	ESL	✍	✍
2022 - 2023	Taylor, Kamila	Program 7	10/03/2022	No	No	0	No	ABE / ASE	✍	✍
2022 - 2023	Taylor, Dana	Program 7	09/13/2022	No	No	0	No	ESL	✍	✍

Showing 1 to 6 of 6 entries

Previous 1 Next

Easily locate students who **DO NOT HAVE AN ENTERING EFL** via the Missing Entering EFL Report. This report displays students who met the 12-hour threshold but do not have an Entering EFL.

From this report a test or provisional Entering EFL can be established. We'll discuss both later in this presentation.

NOTE: At the end of the fiscal year, this report should be EMPTY.

Reportable ONLY-
When a POP does
NOT meet the
criteria for
inclusion on federal
tables...

ASK ME ABOUT...

TABLE 2A

TABLE 2A

NOTE:
TABLE 2A is identical to Table 2 except it only considers students who DID NOT have a valid Period of Participation in the Fiscal

Rules for Gender and Ethnicity carry forward from Table 1.

NOTE:
Age is based on the first CONTACT DATE

* This is different from Table 2, which is based on registration!

NOTE:
Students with one or more VALID PoP in a Fiscal Year will not be considered for Table 2A even if one or more PoPs in that fiscal do not meet the minimum standards.

Table 2A

Reportable Individuals by Age, Ethnicity, and Sex

Enter the number of reportable individuals* who have completed fewer than 12 contact hours by age**, ethnicity***, and sex.

Age Group (A)	American Indian or Alaska Native		Asian		Black or African-American		Hispanic/Latino		Native Hawaiian or Other Pacific Islander		White		More than One Race		Total (P)
	Male (B)	Female (C)	Male (D)	Female (E)	Male (F)	Female (G)	Male (H)	Female (I)	Male (J)	Female (K)	Male (L)	Female (M)	Male (N)	Female (O)	
16-18															
19-24															
25-44															
45-54															
55-59															
60+															
Total															

An individual who has taken action that demonstrates an intent...

Instructions for Completing Table 2A

Report, on this table, only individuals who have completed fewer than 12 contact hours in a period of participation. A reportable individual is an individual who has taken action that demonstrates an intent to use program services and who meets specific reporting criteria of an AEFLA program.

* Reportable individuals should be classified based on their age at entry. Reportable individuals entering the program prior to the current program year should be classified based on their age at the beginning of the current program year.

*** See definitions of race/ethnic categories in the instructions to Table 1.

Ethnicity/Race:
See Table 1

NOTE: Table 2A should contain ZERO students with 12 or more approved attendance hours!

Measurable Skills Gains (MSGs)

There are five types of MSGs.

- Educational Functioning Level (EFL) Gain
- Secondary Diploma/Equivalent
- Secondary or Postsecondary Transcript (IET students)
- Progress toward Milestone (Workplace Literacy)
- Passing Technical/Occupational Knowledge-Based Exam (IET students)

MSG 1a & 1b



1a - Advancing to one or more higher levels by pre-and post-test EFL gain.

Provider Documentation: Original NRS assessment in student master file.



1b - Adult High School credit for applicable AHS participants.

Provider Documentation: Permanent AHS master file (see NCCCS AHS Implementation Guide for file requirements).

MSG 1c

NEW! 1c - Participants who are enrolled in a program below the postsecondary level and who enroll in state-recognized postsecondary education or training during the program year. That is, an EFL gain may be counted for participants who enroll in a postsecondary education or training program and who do not exit adult education. Please note that the enrollment in a state-recognized postsecondary education or training program must occur after enrollment in adult education.

- **Provider Documentation:** None. Students are data matched against National Student Clearinghouse and NCCCS Registration reports each period.

MSG 1d

NEW! 1d - Participants who pass a subtest on a state-recognized high school equivalency examination within the program year.

- **Provider Documentation:** None. Students are data matched monthly with Diploma Sender reports.

MSG 2: Secondary Diploma/Equivalent



AHS Diploma

Provider Documentation: Permanent AHS master file (see NCCCS AHS Implementation Guide file requirement).

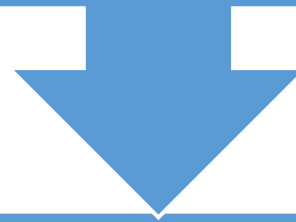


High School Equivalency (HSE) Diploma (includes MPHSE, GED, HiSET)

Provider Documentation: None. Students are data matched monthly with Diploma Sender reports.

MSG 3: Transcript or Progress Report of Secondary or Postsecondary Credits

Applicable to students enrolled in IET programs only.



Students take for-credit courses, such as the training component of the IET, while enrolled in the adult education program.

Full-time students must complete at least 12 credit hours per semester during the program year.

Part-time students must complete at least 12 credit hours over the course of 2 consecutive semesters during the program year.

MSG 4: Workplace Milestones

Applicable to students enrolled in IET or workplace literacy only. Requires working with employer or training partner.

- Most relevant for students in workplace literacy programs.

Determine with employer/trainer what goals will be prior to starting the project.

- Examples include:
 - On-the-job training
 - Completion of 1 year of an apprenticeship program
 - Other milestones as determined by employer or training provider.
 - Pay increases due to acquired skills
- Employer/trainer provides written communication of satisfactory or better progress toward goal.

MSG 5: Passing Exam or Demonstrating Progress

Applicable to students enrolled in **workplace literacy or IET programs only**. Exams and progress milestones must be established and approved prior to starting the IET.

MSG may be earned in two different ways.

- 1. Passing knowledge-based exam or certification of completion
 - Passage of an exam may include passing a component exam in a registered apprenticeship program or an employer-required knowledge-based exam, satisfactory attainment of an element on an industry or occupational competency-based assessment, or other competition test necessary to obtain a credential.
 - *Please note:* Passing a test in an academic course by participants enrolled in a traditional postsecondary education program is **not** considered a gain for this MSG type. For example, work readiness certificates that are not occupation specific are **not** allowable (Career Readiness Certificate, WorkKeys, etc.)
- 2. Demonstrating progress in gaining technical skills
 - Based on trade-related benchmarks

Provider Responsibilities

Power BI

- Routinely check data each period.
 - MSGs on overview page
 - HSE tab
- Right click on the cells on the overview page, select drill through, then export the data to Excel.
- Power BI is your official source of record for state & federal performance funding.

ADVANSYS

- Serves as a data holding tank.
- Routinely check your Table 4, Table 4B, & outcomes report.
- **Do not** use the outcome indicator of “entered postsecondary.”
- Use the Excel Analysis tool.
- Compare your Table 4 in ADVANSYS to the Table 4 in Power BI each period.





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Important:

The 2023-24 program year will close in ADVANSYS at **11:59pm on July 30, 2024.**

All data must be entered and approved in ADVANSYS! No changes or data entries can be made once the program year closes.

Service Now Reminder



“...this sounds like a Service Now incident...”



For technical assistance, process inquiries, data changes, etc., you must submit a Service Now ticket.



It is recommended to select 1-2 points of contact for CCR Service Now requests at your institution. *This prevents the duplication of tickets and reduces confusion.*

Questions?

NC
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North Carolina Community College System